

MINUTES: Engineering Faculty Council

Meeting No. 5, September 28, 2009; 3111 SC

Committee Members:

In attendance: K.K. Choi, A. Guymon, N. Grosland, D. Lee, S. Reddy, Dean A. Scranton, Dean P.B. Butler

Proceedings:

- Meeting was called to order at 11:05 am
- Minutes from Meeting No. 4 were approved.

Announcements

- Dean Butler presented an overview of the budgetary status of the COE.
- Dean Scranton reported that the University is contemplating a change to the Final Exam Policy. It is proposed that students with 3 exams on a given day during finals week may request that one exam be moved. The current policy states 4 exams on one day. Consequently, students would have no more than 2 exams on one day. The committee was in favor of this proposal.

Voting Faculty

- An updated list was disseminated for review. Jill Gerot is maintaining the listing.

Membership on Standing Committees

- The open seats on the standing committees have been filled. The final order of business is to fill the position of chair for the curriculum committee.

Committee Charges

- Discussion tabled until next week.

Future Actions

- The goal for next week is to draft charges for the IT and P&T committees. As well as to approve the list of voting faculty.
- *Next Meeting* Monday, Oct 5 at 11:00 am; rm. 3111 SC.
- Meeting adjourned at 12:00 pm.

Minutes submitted by NM Grosland