

MINUTES: Engineering Faculty Council

Meeting No. 1, August 24, 2009; 3210 SC

Committee Members:

In attendance: A. Guymon, N. Grosland, K.K. Choi, S. Reddy, Dean A. Scranton, R. Valentine

Absent: Dean P.B. Butler

Proceedings:

- Meeting was called to order by Rich Valentine at 11:00 am
- As the outgoing EFC chair and committee member, R Valentine sought nominations for his successor. A. Guymon was unanimously appointed as his replacement. N. Grosland will replace K.K. Choi as EFC secretary.
- N. Basu has been nominated for the position of faculty secretary. This nomination will be presented to the faculty for a vote.
- R. Valentine will speak with Dr. Hornbuckle regarding an EFC committee representative from the Dept of Civil Engineering to fill his vacant seat. If need be, A. Guymon will follow-up.
- As a departing member of the EFC, R. Valentine suggested that the year-end committee reports be presented in at the last COE faculty meeting but that voting be postponed until the Fall, thus allowing time for departmental discussions. An alternate suggestion was to present the committee motions to the faculty in mid-April and vote during the COE meeting in May.
- Tying up Loose ends:
 - a. A. Scranton made the EFC aware that the terms of two Course Coordinators was coming to an end, specifically that of M.A. Bhatti (Statics) and G. Thomas (EPS II). The EFC agreed unanimously that W. Nixon and T Braun would be ideal replacements for the respective courses. A. Scranton will contact each of them to solicit their interest in the position.
 - b. EFC members are to review their respective committee assignments and if need be, (i) work to fill vacant seats and (ii) review / proposes changes to the current charges.
- *Next Meeting* The committee will work with Jill Gerot to establish a regular meeting time. Monday at 11:00 am will be the default if no other time is convenient.
- Meeting adjourned at 11:35 am.

Minutes submitted by NM Grosland