



COLLEGE OF ENGINEERING

**Department of Chemical and  
Biochemical Engineering**

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To Professors S. Reddy, K.K. Choi, N. Grosland  
Dean P. B. Butler, Dean A. Scranton

From Allan Guymon  
Chair, Engineering Faculty Council (EFC)

Date September 25, 2009

Subject EFC Meeting No. 5 Agenda, Monday, September 28<sup>th</sup>, 11:00 am-12:00 pm, 3111 SC

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1. Approval of Meeting No. 4 Minutes
2. Announcements
3. College Update- Dean Butler
4. Finals Policy- Dean Scranton
5. Membership on Standing Committees- Curriculum Chair
6. Voting Faculty List
7. IT Committee
  - a. Follow-up from 2008-9 Report
  - b. Charges
8. Promotion and Tenure Committee
  - a. Follow-up from 2008-9 Report
  - b. Charges